



REQUEST TO SPEAK FORM

Citizen's Comments provides citizens an opportunity to make comments or present information to the City Council on any subject not listed on the City Council meeting agenda or which is not already listed for a public hearing. Generally, it is not for a speaker to engage in a conversation with the City Council, and no formal City Council action can be taken as a result of the presentation. **Speakers are limited to three (3) minutes.** When you are recognized by the Mayor to speak, approach the speaker's podium and state your full name and address.

Please submit this form and any handouts to the City Secretary prior to the meeting.

Name: _____ Date of Meeting: _____

Address: _____

Phone No. (Optional) _____

Are you a resident or business owner in the City? Yes No

Agenda Item No. you wish to speak about: (If applicable) _____ In Favor Opposed

Subject to be presented to the City Council: _____

The Council prohibits disruptive comments from the public regarding staff or members of the Council. The speaker must avoid discussion of personalities, indecorous language, and refrain from personal attacks and verbal abuse. Complaints of discussion about individual council members, city staff, or City personnel that do not relate to their acts of omissions as representatives of the City will not be heard by the Council during the meeting. Charges or complaints about specific individuals shall be presented in writing to the Mayor or City Manager, as appropriate. Any disruptive behavior by the speaker or person in attendance at the council meeting may cause the individual to be removed from the meeting and charged with the crime of disrupting a lawful meeting.

Signature

Date