

STATE OF TEXAS \*  
COUNTY OF HENDERSON \*  
CITY OF GUN BARREL CITY \*

The City Council of the City of Gun Barrel City met in a Regular meeting at City Hall, located at 1716 Main St. Gun Barrel City Texas on Tuesday, April 16, 2019 at 6:30 p.m.

Mayor Skains called the meeting to order at 6:30 p.m. and gave the invocation followed by the Pledge of Allegiance. Roll was called and a quorum established.

[Mayor - J. David Skains: Present](#)  
[Council Member - Rob Rea: Absent](#)  
[Council Member - Ron Wyrick: Present](#)  
[Council Member - Keith Butler: Present](#)  
[Council Member - Anne Mullins: Present](#)  
[Mayor Pro-tem - Linda Rankin: Present](#)

**Citizen Comments:**

Councilman Ron Wyrick thanked everyone who volunteered for the GBC Easter egg hunt this past weekend. The event was a success and the kids had a blast.

**ITEM # 1:** Consent Agenda: All matters listed under consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Consider approving the following reports:

City Manager report

March 26 Workshop & Regular meeting minutes – Not available due to date change of meeting

Financial – Budget vs. Actual Expenses – Not available due to date change of meeting

Municipal Court – traffic and non-traffic court activity

Police Department – number of cases filed and cleared

Dispatch Report – calls for service

Animal Control – number of complaints, impoundments and citations

Fire Department/Fire Marshal – number of incidents, investigations & mutual aid

Street & Park Department – break down of monthly street & park repairs

Building Official – number of inspections and associated fees

Code Enforcement – break down of violations

EDC Executive Director Report – Not available due to date change of meeting

February 12, 2019 EDC Minutes

January & February EDC Financials

[Mayor Pro-tem - Linda Rankin: Motion to approve the consent agenda almost as written.](#)

[Council Member - Keith Butler: 2nd](#)

[Mayor - J. David Skains: N\A](#)

[Council Member - Rob Rea: Absent](#)

[Council Member - Ron Wyrick: Approve](#)

[Council Member - Keith Butler: Approve](#)

[Council Member - Anne Mullins: Approve](#)

[Mayor Pro-tem - Linda Rankin: Approve](#)

**ITEM # 2:** Discuss and/or take action to accept the resignation of Holland Whitten from the Board of Adjustment. **(City Manager)**

[Mayor Pro-tem - Linda Rankin: Motion to accept the resignation of Holland Whitten from the Board of Adjustment.](#)

[Council Member - Keith Butler: 2nd](#)

[Mayor - J. David Skains: N\A](#)

[Council Member - Rob Rea: Absent](#)

[Council Member - Ron Wyrick: Approve](#)

[Council Member - Keith Butler: Approve](#)

[Council Member - Anne Mullins: Approve](#)

[Mayor Pro-tem - Linda Rankin: Approve](#)

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**ITEM # 3:** Discuss and/or take action to approve a sponsorship for the Lowe's Small Business Expo in an amount not to exceed \$3,000. **(EDC)**

[Council Member - Ron Wyrick: Motion to approve a sponsorship in an amount not to exceed \\$3,000.](#)

[Council Member - Keith Butler: 2nd](#)

[Mayor - J. David Skains: N\A](#)

[Council Member - Rob Rea: Absent](#)

[Council Member - Ron Wyrick: Approve](#)

[Council Member - Keith Butler: Approve](#)

[Council Member - Anne Mullins: Approve](#)

[Mayor Pro-tem - Linda Rankin: Approve](#)

Mayor Skains mentioned this expo takes place at our city pavilion. He also confirmed that this is a sponsorship by the EDC.

**ITEM # 4:** Discuss and/or take action to approve the revised EDC By Laws. **(EDC)**

[Council Member - Ron Wyrick: Motion to approve the revised EDC bylaws.](#)

[Council Member - Keith Butler: 2nd](#)

[Mayor - J. David Skains: N\A](#)

[Council Member - Rob Rea: Absent](#)

[Council Member - Ron Wyrick: Approve](#)

[Council Member - Keith Butler: Approve](#)

[Council Member - Anne Mullins: Approve](#)

[Mayor Pro-tem - Linda Rankin: Approve](#)

Councilman Wyrick thanked the EDC Board for all their hard work in revising these. Councilwoman Rankin mentioned that in section 5.12 the probation period for new employees doesn't line up with their policies, she wants to make sure they stay consistent in both. Lee Peterson confirmed they will make these align.

**ITEM # 5:** Discuss and/or take action to approve the revised EDC Standing Rules. **(EDC)**

[Council Member - Ron Wyrick: Motion to approve the revised EDC standing rules.](#)

[Council Member - Keith Butler: 2nd](#)

[Mayor - J. David Skains: N\A](#)  
[Council Member - Rob Rea: Absent](#)  
[Council Member - Ron Wyrick: Approve](#)  
[Council Member - Keith Butler: Approve](#)  
[Council Member - Anne Mullins: Approve](#)  
[Mayor Pro-tem - Linda Rankin: Approve](#)

**ITEM # 6:** Discuss and/or take action to approve the EDC revised Personnel Policy. **(EDC)**

[Council Member - Keith Butler: Motion to approve the EDC revised Personnel policy.](#)  
[Council Member - Ron Wyrick: 2nd](#)  
[Mayor - J. David Skains: N\A](#)  
[Council Member - Rob Rea: Absent](#)  
[Council Member - Ron Wyrick: Approve](#)  
[Council Member - Keith Butler: Approve](#)  
[Council Member - Anne Mullins: Approve](#)  
[Mayor Pro-tem - Linda Rankin: Approve](#)

Councilwoman Rankin asked what the city policy was for the number of vacation days. It seemed to her that the number of vacation days was a little high. Lee Peterson confirmed that their policy was the same as the cities policy which gave employees two weeks of vacation after the first year and after 5 years it was three weeks.

**ITEM # 7:** Discuss and/or take action to approve the EDC revised Façade Improvement Grant Application. **(EDC)**

[Council Member - Keith Butler: Motion to approve the EDC revised Façade Improvement Grant Application.](#)  
[Council Member - Anne Mullins: 2nd](#)  
[Mayor - J. David Skains: N\A](#)  
[Council Member - Rob Rea: Absent](#)  
[Council Member - Ron Wyrick: Approve](#)  
[Council Member - Keith Butler: Approve](#)  
[Council Member - Anne Mullins: Approve](#)  
[Mayor Pro-tem - Linda Rankin: Approve](#)

[00:10:27](#)

**ITEM # 8:** Discuss and/or take action to approve the EDC revised Boots to Business Application. **(EDC)**

[Council Member - Ron Wyrick: Motion to approve the EDC revised Boots to Business Application.](#)  
[Council Member - Keith Butler: 2nd](#)  
[Mayor - J. David Skains: N\A](#)  
[Council Member - Rob Rea: Absent](#)  
[Council Member - Ron Wyrick: Approve](#)  
[Council Member - Keith Butler: Approve](#)  
[Council Member - Anne Mullins: Approve](#)  
[Mayor Pro-tem - Linda Rankin: Approve](#)

**ITEM # 9:** Discuss and/or take action to approve the EDC revised financial assistance application. **(EDC)**

[Council Member - Ron Wyrick: Motion to approve the EDC revised financial assistance application.](#)

[Council Member - Keith Butler: 2nd](#)

[Mayor - J. David Skains: N/A](#)

[Council Member - Rob Rea: Absent](#)

[Council Member - Ron Wyrick: Approve](#)

[Council Member - Keith Butler: Approve](#)

[Council Member - Anne Mullins: Approve](#)

[Mayor Pro-tem - Linda Rankin: Approve](#)

**ITEM # 10:** Discuss and/or take action to approve the EDC redevelopment program. **(EDC)**

[Council Member - Keith Butler: Motion to approve the EDC redevelopment program.](#)

[Council Member - Ron Wyrick: 2nd](#)

[Mayor - J. David Skains: N/A](#)

[Council Member - Rob Rea: Absent](#)

[Council Member - Ron Wyrick: Approve](#)

[Council Member - Keith Butler: Approve](#)

[Council Member - Anne Mullins: Approve](#)

[Mayor Pro-tem - Linda Rankin: Approve](#)

**ITEM # 11:** Discuss and/or take action to convene into executive session pursuant to Texas Government Code: Section 551.074, Personnel matters to discuss the scope of the annual evaluation of the City Manager to be completed in June. **(Mayor)**

The City Council convened into executive session at 6:42pm. Council members Wyrick, Butler, Mullins and Rankin as well as the Mayor, City Manager and the City Attorney were in attendance at the meeting.

**ITEM # 12:** Discuss and/or take action to reconvene into open session to take any action necessary as a result of the executive session. **(Mayor)**

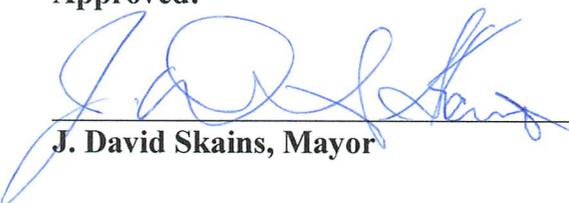
The City Council convened into open session at 6:55pm. No action was necessary.

The meeting adjourned at 6:55pm.

**Attest:**

\_\_\_\_\_  
**Janet Dillard, City Secretary**

**Approved:**

  
\_\_\_\_\_  
**J. David Skains, Mayor**