



City of Gun Barrel City, Texas

1716 W. Main St. Gun Barrel City, TX 75156

903-887-1087 Fax 903-887-6666

SPECIAL EVENT – NON PROFIT FUNDRAISER, OUTDOOR RETAIL SALES AND COMMERCIAL PROMOTIONS

(1) APPLICANT /SPONSOR NAME, ADDRESS, TELEPHONE NUMBER AND/OR ORGANIZATION & THE NAME OF ON-SITE REP:

(2)TYPE OF EVENT* AND LOCATION OF SALE OR PROMOTION:

*(Rummage Sale, Bake Sale, Play day, Car Show etc.)

*SOME EVENTS THAT INCLUDE FOOD, MAY REQUIRE ADDITIONAL DOCUMENTATION DUE TO CHANGES IN STATE LAW** ANY EVENT HELD ON CITY PROPERTY WILL REQUIRE PROOF OF LIABILITY INSURANCE**

(3) DATES AND HOURS OF OPERATION:

(4) LOCATION AND SIZE OF ANY TEMPORARY SIGNS **: (refer to Ord. 98-033, Section 154.23)

** WRITTEN PERMISSION MUST BE SUBMITTED FROM LOCATION OWNER/TENANT**

(5)THE NUMBER OF PARKING SPACES, IF ANY, TO BE ENCUMBERED BY THE PROPOSED OUTDOOR RETAIL SALE, PROMOTION OR SPECIAL EVENT:

Outdoor retail sales, commercial promotions or special event shall:

- (1) Not utilize or encumber more than 10% of any parking lot.
- (2) Not obstruct or interfere with any fire lane, fire hydrant, access easement or any area necessary for proper traffic circulation within a parking lot.
- (3) Not be located closer than 40 feet from any dedicated street right-of-way.
- (4) Not be located closer than 300 feet from any residential district (Applies to outdoor retail sales or commercial promotion)
- (5) Be limited to regularly established businesses located in a building at the site of the sale or promotion and to those products or services normally offered for sale by such business.
- (6) Any necessary building permits for structures and/or electrical devices may apply.
- (7) Any such special event will be limited to two (2) per calendar year per location.
- (8) Fire Safety, Health Certification and Liability Insurance requirements may apply.

I certify that everything is true and correct.

APPLICANT'S SIGNATURE: _____ **DATE:** _____

In accordance with Ordinance 97-021, Section 111.16 & 0-2005-007, Section 112.16 (Special Event Permitting), Ordinance 97-022, Section 113.04 (Outdoor Retail Sales and Commercial Promotions) and Ordinance 98-033, Section 154.23 (Advertising Signs) of the Gun Barrel City Code of Ordinances. Other requirements may pertain to Cottage Food or any other Food Production or Sales. (HSC Chapter 437) THERE IS NO CHARGE FOR THIS PERMIT.

APPROVED BY: _____ **DATE:** _____

CITY MANAGER